

Article I Polity, Place, and People

Bylaws B 1.1- Polity

The Presbytery of Lake Huron is a governing body of the Presbyterian Church (U.S.A.), organized January 1, 1962, by the authority of the General Assembly of the United Presbyterian Church in the U.S.A. [173rd G.A. p. 275], and governed by the Constitution of the Presbyterian Church (U.S.A.).

Bylaws B 1.2 - Place

The establishment of the Synod of the Covenant and, subsequently, of the present Presbytery bounds is recorded in the Minutes of the 185th General Assembly of the United Presbyterian Church in the U.S.A. [1973, p. 353].

Boundaries: the counties of Roscommon, Ogemaw, Iosco, Gladwin, Arenac, Midland, Bay, Saginaw, Tuscola, Huron, Sanilac, Genesee, Lapeer, Clare, Gratiot, and Isabella; the townships of Holly and Rose in Oakland County; the townships of Deerfield, Tyrone, and Cohoctah in Livingston County; the townships of Fairfield, Rush, New Haven, Hazelton, Middlebury, Owosso, Caledonia, Venice, Vernon, and Burns in Shiawassee County; the townships of Lynn, Brockway, Greenwood, Mussey, Emmett, Berlin, Riley, Kenockee, and Wales in St. Clair County.

The Presbytery shall be clustered into five regions for the purposes of representation. Ordinarily, the regions may be defined as follows:

Region 1: 127 Corridor and Northern Tier (Alma First, Alma Eastminster, Beaverton First, Breckenridge Emerson, Houghton Lake Presbyterian Kirk of the Lakes, Ithaca First, Ithaca Lafayette, Mount Pleasant First, and Rosebush)

Region 2: Saginaw Valley (Bay City First, Bay City Memorial, Bay City Westminster, Birch Run First Presbyterian Church of Taymouth, Midland Chapel Lane, Midland Memorial, Saginaw Countryside Trinity, Saginaw First, Saginaw Korean, Saginaw Second, Saginaw Warren Avenue, Tawas, Twining Maple Ridge)

Region 3: Northern Flint (Davison St. Andrew's, Flint First, Flint Trinity United, Flint Unity, Flushing, Lapeer First)

Region 4: Southern Tier (Fenton First, Fenton Tyrone, Grand Blanc Kirkridge, Grand Blanc Korean American Church of the Bible, Holly, Linden, and Swartz Creek Mundy)

Region 5: Thumb (Caro First, Cass City First, Cass City Fraser, Croswell First, Deckerville First, Elkton Chandler, Fairgrove, Harbor Beach, Kinde First, Marlette First, Marlette Second, Sandusky, Uby, Vassar First, and Yale First)

Bylaws B 1.3 - People

The membership of the Presbytery consists of the following:

- a. Teaching elders of the Word and Sacrament who have been admitted to membership as continuing members according to the provisions of the current Form of Government and whose ministry has been validated annually by the Presbytery on recommendation of the Committee on Ministry;
- b. Honorably Retired Teaching elders of the Word and Sacrament;
- c. Ruling elders commissioned by the session of each church and enrolled at each meeting of the Presbytery of Lake Huron according to the provisions of the current Form of Government;
- d. Ruling elders elected as officers of the Presbytery and as Trustees of the Corporation, as members of the Coordinating Team, as moderators of standing units and of Presbyterian Women, and those ruling elders

holding exempt staff positions shall be enrolled as members of the Presbytery for their term of office or service; and

- e. Commissioned Ruling Ruling elders when validated by the Presbytery for service.

Others who shall have privilege of voice and vote:

- f. Certified Christian Educators and Certified Associate Christian Educators who are ruling elders shall have voice and vote at presbytery meetings; Certified Christian Educators and Certified Associate Christian Educators who are not ruling elders shall have voice only.

Persons who shall have privilege of voice but not vote at Presbytery meetings:

- g. Ruling elders who are former Moderators of the Presbytery.

Article II Meetings

Bylaws B 2.1 - Meetings

- a. Ordinarily, the Presbytery shall hold four stated meetings per year. The meetings will be held on the first Tuesdays of March, June and December and the third Tuesday of September. The presbytery shall not meet during Holy Week.
- b. The December meeting shall be the annual meeting, at which time the Presbytery shall install its moderator, vice-moderator, and members of standing units; and shall observe the sacrament of the Lord's Supper. Other business may be scheduled.
- c. Special Meetings of the Presbytery may be called at the request, or with the concurrence, of two teaching elders and two ruling elders, the ruling elders being of different churches. Should the moderator be unable to act, the stated clerk shall, under the same conditions, issue the call. If both the moderator and stated clerk are unable to act, any three teaching elders and three ruling elders, the ruling elders being of different churches, may call a special meeting. Notice of a special meeting shall be sent not less than ten days in advance to each teaching elder and to the session of every church. The notice shall set out the purpose of the meeting, and no other business than that listed in the notice shall be transacted.
- d. Ordinarily, the Stated Clerk will maintain a rolling schedule of stated meetings one year in advance of the current meeting. The schedule and location of a stated meeting may be changed by action of the Coordinating Team, but no later than twenty-one days before the originally scheduled date.
- e. A quorum of a meeting of Presbytery shall be any three minister members and three ruling elders representing three churches.
- f. The rules contained in the most recent edition of *Robert's Rules of Order* shall govern the actions of the Presbytery in all cases to which they are applicable, unless they conflict with the Form of Government or these bylaws.

Article III Officers and Staff

Bylaws B 3.1 - Officers

The Presbytery shall elect from its ruling elders and teaching elders a Moderator, a Vice-Moderator, a Stated Clerk, and a Treasurer.

Bylaws B 3.2 - Moderator

The Moderator shall be elected and installed for a term of one year or until a successor assumes office, and shall not be eligible for re-election to the next succeeding term. The Moderator shall be elected at the September stated meeting and installed at the December stated meeting, and shall assume all duties at the close of the December stated meeting. The Moderator shall fulfill the duties described in the Form of Government (G – 9.0202).

Bylaws B 3.3 - Vice-Moderator

The Vice-Moderator shall be elected for one year to assist the Moderator in the duties of the office, and shall ordinarily be elected Moderator the succeeding term. The Vice-Moderator shall be elected at the September stated meeting and installed at the December stated meeting, and shall assume all duties at the close of the December stated meeting.

Bylaws B 3.4 - Stated Clerk

- a. The Stated Clerk shall be elected by the Presbytery for a term of three years upon nomination by the Personnel Team. The person serving as Stated Clerk may be re-elected for four additional terms. The Stated Clerk shall fulfill the duties described in the Form of Government.
- b. The Stated Clerk's compensation shall be fixed by Presbytery upon recommendation of the Personnel Team. There shall be an annual review and a comprehensive review every three years prior to a recommendation for election to an additional term.
- c. The Stated Clerk shall annually appoint a Records Review Team composed of as many persons as deemed necessary to review the session minutes and records of every church in the Presbytery. The Stated Clerk shall train and supervise the Records Review Team.
- d. The Stated Clerk shall report to the Presbytery the results of the annual review of records and shall recommend that they be approved, approved with exception, or not approved.
- e. The Stated Clerk shall:
 1. Provide advice and counsel concerning matters of Presbyterian polity and of the Constitution of the Presbyterian Church (U.S.A.).
 2. Act as parliamentarian of the Presbytery.
 3. Provide training for clerks of session.
 4. Facilitate all processes involved in judicial cases as specified in the Rules of Discipline.
 5. Work in concert with the General Presbyter and cooperate in administrative matters of the Presbytery.
 6. Provide such other services as the Presbytery shall designate.
- f. The election of the Stated Clerk shall take place at the December stated meeting and the person shall assume office on January 1.

Bylaws B 3.5 – Treasurer

- a. The Treasurer shall be a bondable person elected by the Presbytery for a three year term upon nomination by the Personnel Team with the advice and counsel of the Trustees, and may be re-elected for additional terms without limit. The Treasurer's compensation shall be fixed by the Presbytery upon recommendation of the Personnel Team. There shall be an annual review and a comprehensive review every three years prior to a recommendation for election to an additional term.
- b. The Treasurer shall make an annual report to the Presbytery or as requested.

Bylaws B 3.6 Staff

Administrative staff shall be employed by the Presbytery in consultation with the Synod of the Covenant as provided by the Form of Government.

Article IV Organization

Bylaws B 4.1 – Continuing Organization of Presbytery

The standing units of the Presbytery of Lake Huron shall be:

- Coordinating Team
- Committee on Ministry
- Committee on Preparation for Ministry
- Committee on Representation
- Nominating Team
- Personnel Team
- Trustees

Bylaws B 4.2 - Quorum

The quorum for any standing unit shall be one third of the members currently serving, but no less than three persons, unless otherwise noted by these bylaws or the Form of Government

Bylaws B 4.3 - Minutes and Annual Reports

Standing Units shall provide for the recording of minutes of their meetings, and shall provide a short written report to the Presbytery each year.

Bylaws B 4.4 – Meetings

Standing units shall, at the beginning of each year, establish their meeting schedule for the year, in consultation with Presbytery Staff.

Bylaws B 4.5 – Election and Terms of Office

- a. Members of all standing units of the Presbytery shall be elected by the Presbytery for terms of three years. No person shall be elected to the same unit for more than two consecutive terms, nor shall a person serve for consecutive terms either full or partial, for more than six years. A member, having served a total of six years, shall be ineligible for re-election to the same unit for a period of one year.
- b. Moderators for each standing unit shall be elected by each unit annually and be reported to the Presbytery through the Stated Clerk.
- c. Due diligence will be applied to provide balance between teaching elders and laity, women and men on all standing units
- d. Vacancies
 1. Resignations shall be submitted to the moderator of the standing unit of membership and the Stated Clerk. The Stated Clerk will notify the moderator of the Nominating Team.
 2. Any unit may request the Presbytery through the Stated Clerk to remove a member from its membership provided that member is absent, or present only for portions of meetings for 3 successive meetings. The Stated Clerk shall then notify the member of pending action prior to the action of presbytery.
- e. Co-opted members: All units named in B 4.1 may co-opt teaching elders, ruling elders or church members to fulfill special tasks. Co-opted people may have voice but not vote in unit meetings.

Bylaws B 4.6 – Unit Organization

Ordinarily, the work and ministries of the Presbytery shall be carried out by the standing units of the Presbytery. To facilitate that work, or to encourage or enable mission efforts initiated by members of Presbytery, the Coordinating Team may provide for additional work, interest, or mission teams.

- a. The Coordinating Team may initiate requests to create work, interest, or ministry teams and/or it may receive requests from congregations or members of Presbytery for the formation of work, interest, or ministry teams to meet identified needs or carry out identified tasks; it shall recommend formation of such teams to the Presbytery.
- b. All requests for the formation of work, interest, or ministry teams, whether initiated by the Coordinating Team or by a member, a congregation or a group of congregations, shall require approval by the Presbytery at a stated or properly called meeting to authorize them to engage in their tasks. Approval will ordinarily be for a period of up to 12 months and may be re-authorized each year. Such teams shall present an annual report for review prior to being considered for re-authorization.
- c. Work, interest or ministry teams will be accountable to the Presbytery through the Coordinating Team

Bylaws B 4.7 - Executive Sessions

Executive Sessions of standing units, consisting only of elected members and those they may invite, may be called for meetings that deal with sensitive personnel or legal issues.

Bylaws B 4.8 - Manual of Administrative Operations

The Presbytery's Manual of Administrative Operations, as required by the Form of Government, shall consist of:

- a. The Presbytery's Mission Statement and Directional Signals
- b. The Presbytery's Bylaws
- c. The COM and CPM Operating manuals (advisory handbooks) and policies
- d. Staff position descriptions
- e. The Presbytery's personnel policies

Article V Coordinating Team

Bylaws B 5.1 - Purpose

- a. Based upon the Mission Statement, Directional Signals, current priorities and annual theme, the Coordinating Team shall be responsible for the management of the operating units, finances and personnel of the Presbytery.
- b. The Coordinating Team shall serve as the Presbytery's compass by annually setting, (through a process including biblical reflection, prayer, descriptive information of the Presbytery and needs of congregational leaders both lay and teaching elders), Presbytery priorities and/or themes which are in accord with the Mission Statement and Directional Signals.

Bylaws B 5.2 – Membership

The membership shall include two persons from each of the five regions of the Presbytery, one of whom shall be elected as moderator of the team. These ten persons shall consist of no more than ½ minister members. Additional members of the unit shall include the moderator and vice moderator of Presbytery, the Personnel Team chairperson, the COM chairperson, the CPM chairperson and the Nominating Team chairperson. Staff shall serve as non-voting members with the privilege of voice.

Bylaws B 5.3 – Meetings

The Coordinating Team shall meet at least quarterly, or as necessary to fulfill its duties.

Bylaws 5.4 - Team Duties

- a. As indicated in Article 4.6 of these Bylaws, the Team shall recommend to presbytery the formation of work, interest or ministry teams and conduct annual reviews of their work.
- b. The Coordinating Team will nominate 4 people (not serving on the coordinating team) for election by the Presbytery to serve as the Presbytery Personnel Team
- c. The Coordinating Team shall make arrangements for Presbytery Meetings, ensuring that meetings function to fulfill the current priorities, theme, and Directional Signals.
- d. The Coordinating Team shall oversee the development and maintenance of a communication system which:
 1. fosters sharing of ideas, programs and human resources among congregations;
 2. makes available ideas, programs, and human resources from the denomination or other sources; and
 3. makes possible greater reliance upon electronic communication for processing of information and decision making among presbytery units, within Presbytery units, and among lay and professional congregational leaders.

- e. The Coordinating Team shall administer scholarship and grant programs of the Presbytery, except for shared grants that are administered by the Committee on Ministry.
- f. Except in areas of responsibility assigned to the Presbytery's trustees, the Coordinating Team shall oversee the creation of the annual operating budgets and the management of the Presbytery's operating budget financial resources.
- g. The Coordinating Team shall be responsible for the Annual Presbytery calendar and other Administrative tasks not assigned elsewhere.

Article VI Committee on Preparation for Ministry

Bylaw B 6.1 – Purpose

This committee shall develop covenant relationships with those seeking to enter a church vocation: ordination to Ministry of Word and Sacrament, those preparing to be certified as Christian Educators and those preparing to become Commissioned Ruling Ruling elders.

Bylaw B 6.2 – Membership

The CPM shall consist of 6 members, one of whom shall be named by the committee to serve as moderator.

Bylaw B 6.3 – Meetings

The committee shall meet at least biannually or as needed to fulfill its duties.

Bylaw B 6.4 – Duties

The committee shall fulfill all those responsibilities for applicants, inquirers, and candidates for ministry of Word and Sacrament; for persons seeking to become certified as Christian educators, and persons seeking to become Commissioned Ruling Ruling elders that are outlined in the current Form of Government.

- a. Encourage development of Seminary Internships within the presbytery and review such position descriptions and experiences.
- b. Coordinate with, consult and support the Commissioned Ruling Elder Program Administrator, who shall attend all CPM meetings as an ex-officio member.

Article VII - Committee on Ministry

Bylaw B 7.1 – Purpose

The Committee on Ministry shall work to promote healthy congregations, healthy church professionals and healthy relationships between church professionals and congregations.

Bylaw B 7.2 – Membership

The Committee on Ministry shall consist of 18 members, one of whom, elected by the committee, serves as moderator.

The membership shall represent the distribution of churches in the 5 identified regions of the Presbytery in the following manner:

- 8 members shall come from regions 1 and 2
- 5 members shall come from regions 3 and 4
- 5 members shall come from region 5

Bylaw B 7.3 – Quorum

A quorum for the Committee on Ministry shall be one-half of its members.

Bylaw B 7.4 – Meetings

The Committee shall meet at least quarterly or as necessary to fulfill its duties.

Bylaw B 7.5 - Duties

- a. The committee and its members shall perform all duties assigned to it based on G-11.05 of Part II, 2009-2011 edition of the Book of Order.
- b. The committee shall provide opportunities and means of accountability for professional development and spiritual growth of church professionals.
- c. The committee shall be responsible for initiating the creation of teams to address church growth, pastoral transitions, sexual misconduct, and other “first responses” to crisis situations.
- d. The committee shall approve suitability of all pastoral relationships formed by the session or congregation.
- e. The committee shall be responsive to matters regarding material, health or personal well-being of church professionals and their families. This shall include maintenance of appropriate compensation schedules and benefits, as well as providing appropriate Board of Pensions requirements and processes guidance.
- f. The committee shall have the authority to find in order calls issued, to approve and present calls for service of teaching elders, to dissolve pastoral relationships, to grant permission to labor within or outside the bounds of the presbytery, and to dismiss teaching elders to other presbyteries as provided for in the Book of Order.
- g. In coordination with the Stated Clerk, report annually the deaths of ruling elders and teaching elders.

Article VIII Board of Trustees

Bylaw B 8.1 – Membership

Five people elected by the presbytery. The Board shall elect its own officers except for the Presbytery Treasurer, who shall serve both as treasurer and secretary for the Board of Trustees.

Bylaw B 8.2 – Meetings

At least quarterly and as needed to perform duties.

Bylaw B 8.3 – Duties

- a. Receive, hold, encumber, manage, and transfer real and personal property.
- b. Act on requests from local congregations dealing with loans, purchases of property and sales, all of which need Presbytery approval
- c. Oversee the management of the Presbytery’s investments. Devise a spending formula for Presbytery investments and notify those responsible for budget preparation of income available each budget year.
- d. Arrange for and review the report of the professional auditors and recommend its acceptance through the Coordinating Team with the Presbytery
- e. Facilitate the management of the Presbytery’s civil affairs in such manner as may be directed by the Presbytery and according to the Constitution of the P.C. (USA) and Michigan State law.
- f. The Trustees shall be accountable to the Presbytery.

Bylaw B 8.4 – Corporation Code of Regulations

The attached Corporation Code of Regulations is a legal document that addresses the requirements of Michigan law concerning religious corporations.

CORPORATION

This Chapter is the Code of Regulations, a legal document, and appears only as Bylaws.

CR 8.1 - Membership

The Board of Trustees is the agent for the Presbytery of Lake Huron of the Presbyterian Church (U.S.A.), a Michigan ecclesiastical corporation, and shall be subject to the Presbytery of Lake Huron's authority and direction, except as specified below in CR 8.6. The Board shall consist of five persons elected by Presbytery as specified in the Bylaws B 8.1. The Executive Presbyter and the Treasurer of the Presbytery shall be ex-officio members of the Board of Trustees without vote.

CR 8.2 - Election, Terms of Office, and Vacancies

Members of the Board shall be elected at the December stated meeting of the Presbytery for terms of three (3) years in classes of one, two, and two members. No person shall be elected as a member of the Board for more than two (2) consecutive terms, nor shall a person serve consecutive terms, either full or partial, aggregating more than six (6) years.

Nomination to fill a vacancy shall be made by the Nominating Team and election by the Presbytery shall take place at the earliest stated meeting after a vacancy occurs. Resignations shall be submitted to the Stated Clerk who shall notify the moderator of the Nominating Team and shall report the resignation to the next stated meeting of the Presbytery for action. The Board of Trustees may request the Presbytery through the Stated Clerk to remove a member from its membership, providing that member has been absent without excuse from three (3) consecutive meetings. The Stated Clerk shall then notify the member of such pending action at least one (1) month prior to the action of the Presbytery.

CR 8.3 - Officers

The Board of Trustees shall elect a president and a vice-president from its own membership. The Treasurer of the Presbytery shall be both the Treasurer and the Secretary of the Corporation.

CR 8.4 - Meetings

Ordinarily, the Board of Trustees shall meet at least quarterly. The first meeting of each year, ordinarily held in January, shall be the annual meeting of the Board, at which time new trustees and new officers shall begin their duties. Special meetings may be called at any time by the President, and also shall be called on the written request of at least two (2) trustees. Notice of all meetings, regular and special, shall be mailed, electronically or otherwise, to each trustee not less than three (3) days prior to each meeting. Three (3) elected trustees shall constitute a quorum.

CR 8.5 - Duties and Powers

In addition to the general responsibilities and powers conferred upon the Board of Trustees in the Bylaws, the Board of Trustees shall also:

- a. Have the authority to borrow funds on a temporary basis, each aggregate loan not to exceed the sum of ten thousand dollars (\$10,000), unless previously authorized by the Presbytery, for the purpose of carrying on the work of the Presbytery.
- b. Consider ways and means of increasing funds of the Presbytery, and, after approval of the Presbytery, have the authority to solicit and receive the same.
- c. Have the authority to establish such separate funds as shall be advisable for the best management of the business of the Presbytery.
- d. Disbursements from such separate funds shall be made only for the purposes for which such funds were established.

- e. Have charge of all real and personal property of the Corporation, or which may be held in trust by it, or in which the Corporation has an interest; and see that the titles are in good order and that the buildings are adequately insured and kept in proper repair.
- f. Take charge of and disburse in accordance with the will of the Presbytery, or in accordance with the conditions of the trust, any property, trust funds, or other funds which at any time and from time to time may be acquired by, entrusted to, or given to the Presbytery.
- g. Hold, manage, reinvest, and keep invested the funds belonging to the Presbytery, including funds held in trust. For this purpose the Board of Trustees on behalf of the Corporation shall have full power to buy and sell stocks, bonds, mortgages, and any other securities or personal property. For the purpose of making delivery of securities, in the event of sale, transfer, or exchange, the proper officers of the Board of Trustees (any two of the President, Vice-President, Secretary, Treasurer) shall have full and complete power to assign or endorse certificates of stock or any other evidences of ownership of securities belonging to said Corporation; and in its discretion, place and carry said certificates of stock or other evidences of ownership of securities and other personal properties in the name of a nominee or nominees.
- h. Have authority in the name of the Corporation, to purchase, sell, lease, mortgage, or otherwise encumber any real estate to which the Board of Trustees may hold title or in which such Board may have an interest, without petitioning for, or obtaining an order of any Court for permission to do so; and for such purpose, the proper offices of the Board of Trustees (any two of the President, Vice-President, Secretary, Treasurer) shall have full and complete power to execute and deliver contracts, deeds, leases, notes, mortgages, and other instruments of sale, purchase, conveyance, and encumbrance.
- i. Consider and make recommendation to Presbytery in regard to a request from the session of any particular church to sell, mortgage, or otherwise encumber any of its real property; or a request to acquire real property subject to an encumbrance or condition.
- j. Consider and make recommendation to the Presbytery in regard to a request from the Session of any particular church to obtain a commercial loan.
- k. Have authority to appoint a corporate Fiscal Agent to assist the Board of Trustees in carrying out the management and investment of funds.
- l. Have charge of all legal matters incident to the duties of the Board of Trustees.

CR 8.6 - Reliability of Actions

Any person, firm, or corporation dealing with the Board of Trustees shall be entitled to rely solely on the deed, transfer, or assurance of the officers of the Corporation with reference to any action of the Board of Trustees; and no contract, conveyance, assignment, purchase, sale, or investment made or authorized by said Board on behalf of the Corporation shall be invalidated, modified, or set aside in any manner by any review or action of the Board.

CR 8.7 - Amendments

The foregoing Sections CR 8.1 through CR 8.6 shall constitute the Code of Regulations for the Presbytery of Lake Huron of the Presbyterian Church (U.S.A.), and may be amended by the affirmative vote of two-thirds of the members of the Board of Trustees present and voting at any regular or special meeting of the Board, subject to approval of the Presbytery by a two-thirds majority of those present and voting at a special or stated meeting of the Presbytery. The Presbytery shall have the right, likewise, to initiate amendments to this Code of Regulations.

Article IX - Personnel Team

Bylaw B 9.1 - Membership

Four people nominated by the Coordinating Team and elected by the presbytery. The General Presbyter shall serve as a non-voting member.

Bylaw B 9.2 – Meetings

The committee shall meet at least biannually or as needed to fulfill duties.

Bylaw 9.3 – Duties

- a. Review and maintenance of appropriate personnel policies and Handbook
- b. Establish and review with staff annually goals, strategies for meeting goals both in terms of current work areas and professional development
- c. Conduct an annual compensation review and make recommendation for compensation changes
- d. Oversee development of staffing rationale and position descriptions in accordance with Current priorities set by the coordinating team.
- e. Nominate persons to serve as Stated Clerk and Treasurer for the Presbytery.
- f. The Personnel Team shall be accountable to the Presbytery through the Coordinating Team.

With the concurrence of Coordinating Team, employ non-exempt personnel; with the concurrence of the Coordinating Team, terminate persons from non-exempt staff positions

Article X Nominating Team

Bylaw B 10.1 – Purpose

With due diligence, seek to fulfill the Nominating Committee requirements described in the Form of Government.

Bylaw B. 10.2 - Duties

- a. Nominate the Moderator and Vice Moderator of the Presbytery for election at the September stated meeting of Presbytery; and nominate members for all standing units of Presbytery (except the Personnel Team) to be elected at the December stated meeting of Presbytery. The Moderator and Vice Moderator shall be installed at the December stated meeting. Members elected to standing units take office on January 1; members elected to fill vacancies take office upon election.
- b. Nominate persons to represent the Presbytery in ecumenical bodies, and denominational agencies as requested or required.
- c. Solicit nominations for Synod Commissioners and G.A. Commissioners, alternates, and Youth Advisory Delegate, and present nominations for election by the Presbytery.
- d. Fill vacancies in a timely manner.
- e. The Nominating Team shall be accountable to the Presbytery through the Coordinating Team.

Bylaw B 10.3 – Membership

The Nominating Team shall consist of six persons, one from each of the 5 regions of the Presbytery plus one chosen at large. The team shall elect a moderator annually from within its membership to serve a term of one year.

Bylaw B 10.4 – Meetings

The committee shall meet at least biannually or as necessary to fulfill its duties.

Article XI
Committee on Representation

Bylaw B 11.1 – Purpose

To fulfill the responsibilities of this committee as listed in the Form of Government.

Bylaw B 11.2 – Membership

The committee shall have six members, one from each of the 5 regions of the Presbytery plus one chosen at large.

Article XII
Permanent Judicial Commission

Bylaws B 12.1 - Function

The Permanent Judicial Commission shall fulfill those functions given it by the Rules of Discipline.

Bylaws B 12.2 - Associated Committees

If an investigating committee is required under the provisions of the Rules of Discipline, or if a committee of counsel is required under the provisions of the Rules of Discipline, the Moderator of Presbytery and the Moderator of the Coordinating Team, following consultation with the Stated Clerk, shall appoint persons to serve on that committee, with the Vice-Moderator being authorized to act in place of either one of these if either one is unable to participate in the appointment for reasons of propriety or for any other reason.

Bylaws B 12.3 - Membership

Seven members, three ruling elders and three teaching elders with the seventh person either an elder or minister. Each member shall serve for one six year term, approximately one-third being elected every other year.

Article XIII
General Statements

Bylaws B 13.1 - Amendments

These Bylaws may be amended at any stated meeting of the Presbytery by a two-thirds vote of the members present and voting, provided that the amendment has been submitted in writing to the previous stated meeting.

Bylaws B 13.2 - Editorial Changes

The Stated Clerk, in consultation with the Coordinating Team, shall be empowered to change the title of ministries, teams, committees and offices in these Bylaws to reflect changes in the terminology of the General Assembly, the Synod, or the Presbytery; to make changes in cross-references appropriate to amendments as they are adopted, and to make minor changes in numbering to facilitate the reading of these Bylaws.

Bylaws B 13.3 - Suspensions

No Bylaw of the Presbytery may be suspended.

Bylaws B 13.4 – Replacement

Replacement of these Bylaws shall be considered to be an amendment and shall be treated as an amendment under the provisions of B 13.1a.