

COMMITTEE REPORTS TO LAKE HURON PRESBYTERY
March 6, 2012

CONSENT AGENDA

(Commissioners are reminded that at the request of any individual, an item may be removed from the consent agenda for discussion before a vote is taken.)

1. Approve, under the provisions of G-2.0404, a request from the Session of Deckerville First Presbyterian Church for an exception to the requirements for rotating terms of church officers to permit the congregation to reelect an elder for an additional term.
2. Approve the Rev. Dr. Sharlyn Gates to celebrate communion at the Alma Youth Mix at Alma College on March 11, 2012.
3. Approve the minutes of the Stated Meeting of the Presbytery on December 6, 2011.

END OF CONSENT AGENDA

STATED CLERK

The Stated Clerk submits the following items for action:

1. Approve the following actions with regard to the review of Session minutes and Church Registers:
 - a. Approved With Exceptions the Session Minutes of Lapeer-First and Approved the Church Register for Lapeer-First
 - b. Approved the Session Minutes and Church Register for Flint-First

The Stated Clerk submits the following items for information:

2. The following invitations have been received to host presbytery stated meetings in 2012:

<u>Date</u>	<u>Location</u>	<u>Time</u>
June 5	Fenton-First	9:30 am
September 18	Linden	9:30 am
December 4	Presbytery Office	9:30 am

The Presbytery welcomes invitations to host a stated meeting of Presbytery in 2013 for June, September or December.

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3. The status of the following minister transfers:

The Rev. Cassie Todd	To Charleston-Atlantic	Complete
The Rev. Lucy Webb	To Scioto Valley	Complete

The Stated Clerk has received the following correspondence:

4. From the Stated Clerk of the General Assembly thanking the presbytery for paying the 2011 per capita apportionment in full.

COORDINATING TEAM

The Coordinating Team recommends to Presbytery:

1. That it grant waivers to the following churches so they can make their per capita payments throughout the year:
 - a. First Church, Lapeer
 - b. First Church, Yale

For information:

2. The Coordinating Team approved that offerings collected at the 2012 presbytery meetings be designated for the Committee on Preparation for Ministry Fund (account #000-000-21010).
3. The Copyright Compliance Training Event will be held April 16, 2012 at First Church-Flint. More information is available on the presbytery's website: www.presbylh.org
4. Scholarships were granted to two persons from Trinity United Presbyterian Church to attend the denomination's stewardship conference in March.
5. The following churches have been given approval to pay their per capita within the guidelines of the Presbytery's Per Capita Deferment Policy:
 - a. First Church, Beaverton
 - b. First Church, Birch Run
 - c. First Church, Fenton
 - d. Flushing Church, Flushing
 - e. Linden Church, Linden

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COMMITTEE ON MINISTRY

The COM reports the following items for information:

1. Approve the Covenant for Commissioned Ruling Elder between Breckenridge-Emerson and Elder Peggy Ronk effective March 4, 2012 to December 31, 2012.

Responsibilities of CRE:

Lead worship and preach 4-5 times each month

Administer the Sacrament of the Lord's Supper

Administer the Sacrament of Baptism

Moderate Session Meetings

Perform Marriages

Other Duties: Hospital and shut-in visitation, work with elders for visitation program, counsel members as necessary, teach classes as necessary

Time expectations per week: 14 hours

Compensation:

Cash Salary \$12,632/year

Benefits and Reimbursements None listed

Other Accountable Business Reimbursements

Continuing Education \$200

Book Allowance \$200

Vacation Time 4 weeks including 4 Sundays

Continuing Education 2 weeks including 2 Sunday

2. Approved the renewal of the Covenant with Commission Ruling Elder between Elder Kathy Grimes and Elkton-Chandler and Kinde-First for a period of one year effective January 1, 2012.

Responsibilities of CRE:

Worship Services all Sundays including special services throughout the year (i.e. Holy Week, Christmas, etc.)

The administration of the Sacraments

Moderate the monthly Session meetings

Hospital and emergency visitation

Shut-in visits monthly (including communion)

Participate in new member and confirmation classes

Conduct funerals, weddings, baptisms, and membership services

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Compensation:

Salary	\$10,166 annually
Housing	Use of the Kinde church manse
Medical Insurance	Premium Reimbursement
Utilities	To be provided by the Kinde & Chandler churches
Travel Reimbursement	IRS rate
Vacation Time	28 days including 4 Sundays
Study Leave	14 days including 2 Sundays
Study Leave Allowance	\$759
Meal Reimbursement	\$200

3. Approved the renewal of the Covenant with Commissioned Ruling Elder between Lapeer First and Elder Sam McKim effective January 1, 2012 for a period of three years.

Responsibilities of CRE:

- Lead worship and preach 1 times each month
- Administer the Sacrament of the Lord's Supper
- Administer the Sacrament of Baptism
- Moderate Session Meetings
- Perform Marriages
- Other Duties: Hospital visitation, special services, home communion, nursing home visitation

Time expectations per week: 5-20 hours

Compensation:

Cash Salary	\$1.00 per year
Benefits and Reimbursements	
Social Security	As required
Travel Reimbursement	0
Telephone	\$0
Other Accountable Business Reimbursements	
Continuing Education	\$0
Book Allowance	\$0
Vacation Time	4 weeks (including 4 Sundays)
Continuing Education	2 weeks (including 1 Sunday)

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4. Approved the Pastoral Call of the Rev. Hoon Koo Lee as Pastor of Saginaw-Korean effective January 1, 2012. This is a part-time call at 80% of full-time hours and salary. Terms are as follows:

Cash Salary	\$22,600/year
Housing Allowance	\$10,200/year
Benefits and Reimbursements	
BOP Dues	\$11,631/year
Study Leave	\$650/year
Travel	IRS Rate
Vacation Time	4 weeks including 4 Sundays
Continuing Education	2 weeks including 2 Sundays

5. Approved scholarship requests in the amount of \$225 for tuition plus travel expenses to attend the Pastors in Transitions Seminar in DeWitt, MI on February 23, 2012 for the following people:
- Sharlyn Gates (Holly)
 - Desiree Lawson (Flint-Trinity United)
 - Marjorie Ackerman (Deckerville-First)
6. Approved the request to transfer the membership of Clint Cozier from Lake Michigan Presbytery to Lake Huron Presbytery effective upon receipt of notice.
7. Approve the dissolution of the call of Rick Vogeley from Tawas effective March 11, 2012.
8. Approved the Administrative Commission to Install Andrew Miller as Pastor at Mt. Pleasant-First at 3:00pm on Sunday, February 26, 2012. The commission will consist of: The Revs. John Musgrave (Moderator), Karen Blatt, Tom Brackbill, Dee Wade (Mid-Kentucky Presbytery) and Gradye Parsons (Holston Presbytery) and Elders Jim Murton (Tawas), Sallie Schiede (Mt. Pleasant-First), Donna Maddock (Rosebush) and CJ Merriman (Lapeer-First).
9. Appointed Mary Anne Evans-Justin as Moderator of Session at Ithaca-First.

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10. Approved the Interim Pastor covenant agreement between the Rev. Dave Myers and Tawas for a period of 6 months effective March 16, 2012. This is a full-time call. Terms are as follows:

Cash Salary	\$16,500/year
Housing Allowance	\$6,000/year
Benefits and Reimbursements	
Pension – Full	\$7,312
Social Security Supplement	\$1,262
Vacation Time	2 weeks including 2 Sundays
Continuing Education	1 week including 1 Sunday
Travel	IRS Rate
Phone	Church–related calls made from home
Study Leave Allowance	\$600
Moving Expenses	Moving expenses and security deposit to secure housing
Professional Expenses	Reimbursable as per IRS regulations

11. Approved the Temporary Supply contract renewal between the Rev. Mike Wilson and Sandusky effective February 1, 2012. This is a part-time (80%) position. Terms are as follows:

Compensation:

Cash Salary	\$480/week
Housing Allowance	\$800/month plus utilities (Note: this is the <u>value</u> of the manse and is <u>not</u> a part of the cash salary)
Benefits and Reimbursements	
Travel	IRS Rate
Study Leave Allowance	\$480
Continuing Education	2 weeks including 2 Sundays
Vacation Time	4 weeks including 4 Sundays (1 week per quarter, including 1 Sunday)

12. Approved the renewal of the Covenant with Commissioned Ruling Elder between Bay City-Memorial and Elder Jon Essex effective January 1, 2012 for a period of one year. Terms are as follows:

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Responsibilities of CRE:

- Lead worship and preach Per Employment Agreement
- Administer the Sacrament of the Lord's Supper
- Administer the Sacrament of Baptism
- Moderate Session Meetings
- Perform Marriages
- Other Duties: Per Employment Agreement

Time expectations per week: TBD

Specific Days In Ministry: N/A

Compensation:

Cash Salary	\$17,000/year
Benefits and Reimbursements	None listed
Other Accountable Business Reimbursements	
Telephone calls	\$420
Vacation Time	4 Sundays
Continuing Education	2 Sundays

13. Approved, if the way be clear, the renewal of the Covenant with Commissioned Ruling Elder between Marlette-First and Marlette-Second and Elder Chris Wolf effective January 1, 2012 for a period of one year. *(The contract must be modified and approved by the CRE and sessions to include 2 Sundays of Continuing Education leave.)*

Responsibilities of CRE:

- Lead worship and preach 4-5 times each month
- Administer the Sacrament of the Lord's Supper
- Administer the Sacrament of Baptism
- Moderate Session Meetings
- Perform Marriages
- Other Duties: Hospital visitation, home visits, Bible/book studies, special services, home communion, youth/church activities

Time expectations per week: 25-30 hours

Specific Days In Ministry: Office hours – Tuesdays and Thursdays 9:00am to noon

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Compensation:

Cash Salary	\$25/hour
Benefits and Reimbursements	
Social Security	As required
Travel Reimbursement	IRS Rate
Telephone	\$500
Other Accountable Business Reimbursements	
Continuing Education	\$500
Book Allowance	\$500
Vacation Time	4 weeks (including 4 Sundays)
Continuing Education	2 weeks (including 1 Sunday)

14. Approved the Installation of Hoon Koo Lee as Pastor at Saginaw-Korean at a date and time to be determined.
15. Approved appointing an Administrative Commission for Ithaca-Lafayette to consist of: at least one member from each of the following: COM, Board of Trustees and the congregation of Ithaca-Lafayette to discuss and plan the immediate future of the congregation.
16. Approved, if the way be clear, to approve the renewal of the Covenant with Commissioned Ruling Elder between Swartz Creek-Mundy and Elder Gloria Watson effective January 1, 2012 to December 31, 2012. *(The contract must be brought up to presbytery minimums in regards to Vacation Time and Continuing Education Time.)*

Responsibilities of CRE:

- Lead worship and preach 4-5 times each month
- Administer the Sacrament of the Lord's Supper
- Administer the Sacrament of Baptism
- Moderate Session Meetings
- Perform Marriages
- Other Duties: Hospital visitation and communion distribution to shut-ins

Time expectations per week: 20 hours

Specific Days in Ministry: Christmas Eve and Maundy Thursday

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Compensation:

Cash Salary	\$315/week
Benefits and Reimbursements	
Travel Reimbursement	IRS Rate
Other Accountable Business Reimbursements	
Continuing Education	\$200
Vacation Time	3 weeks (21 days with Sundays)
Continuing Education	None Listed

17. Appointed the Rev. David Myers as Moderator of Session for Twining-Maple Ridge effective immediately.

18. Scholarship request for \$599.50 from Marjorie Ackerman to attend one of the Artists' Series Conferences at Montreat.

19. Approved the payoff of the loan at Wolverine Bank that was in Charles Moerdyk's name and that the presbytery co-signed for. Details of the loan are as follows:

The payoff amount to Wolverine Bank is \$5,954.78 and it is to be paid from the Presbytery's savings account held as collateral at Wolverine Bank. A new loan will be drawn up between Charles Moerdyk and the Presbytery. The details are:

Principal amount is \$5,954.78. Interest rate is four percent per annum. Payments are monthly payments \$100 (principal and interest) commencing the 25th day of February and like payments on the same day of each succeeding month except for the months of June, July and August when no payments will be made.

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TRUSTEES

The Trustees recommends that presbytery:

1. The Trustees recommend to Presbytery that it give permission to First Presbyterian Church of Flint to dispose of property it owns by either selling or letting it revert back to Genesee County. The legal description is: parcel number 59-10-400-13, Genesee Road, Burton, Michigan, 24.52 acres of vacant land.
2. Receive the 2011 Treasurer's Report for the Presbytery (unaudited).

The Trustees report the following for information:

3. 2012 Interest rate: According to the policy "the rate of interest for presbytery churches who have existing loans (and new loans granted during 2012) will be set automatically on January 1 by taking 75 percent of the 15 year fixed rate at Citizens Bank of Saginaw." The interest rate for 2012 is 2.73 percent.
4. A presentation from Jay Hudson of the Presbytery Investment and Loan Program.

END OF COMMITTEE REPORTS